

Pembina Valley Water Cooperative Inc.

Board Meeting

May 24, 2019 at 8:30 a.m.

Quality Inn, in Winkler

Present:

Don Wiebe	Municipality of Rhineland
George Gray	R.M. of Dufferin
Curt Letkeman	Town of Altona
Dennis Weiss	Municipality of Emerson-Franklin
Charles Scharien	R.M. of Grey
Paul Gilmore	R.M. of Montcalm
Nancy Penner	City of Morden
Mervin Dueck	R.M. of Morris
Trevor Thiessen	Town of Morris
Richard Hildebrand	R.M. of Roland
Peter Froese	R.M. of Stanley
Huntley Knox	R.M. of Thompson
Marvin Plett	City of Winkler
Brad Johnson	Town of Carman
Greg Archibald	PVWC
Edwin Barnuevo	PVWC
Kirt Henry	PVWC
Andrea Teichroeb	PVWC
Ken Anderson	Associated Engineering
Jeff O'Driscoll	Associated Engineering

1. Call to order:

Don Wiebe called the meeting to order at 8:38 a.m.

2. Approval of Agenda:

Don Wiebe moved to approve the agenda as presented. Mervin Dueck & Peter Froese seconded the motion. Motion carried.

3. Approval of Minutes:

A motion was made by Marvin Plett, second by Charlie Scharien to approve the minutes of the February 22, 2019 Annual Meeting Minutes. Motion carried.

Don Wiebe made a motion to approve the minutes of the Executive Committee Meeting on May 17, 2019 with one amendment to the IT Policy on page 21 regarding flash drives and authorizing the CEO to approve exceptions. The motion was second by Paul Gilmore and Peter Froese. Motion carried.

A motion was made by Curt Letkeman, seconded by Mervin Dueck to, approve the minutes of the Audit Committee Meeting on May 16, 2019. Motion Carried.

Another motion was made by Curt Letkeman, to makes changes to our Mileage Compensation rate from \$0.45/km to \$0.49/km, a per diem rate for half a day from \$60.00 to \$100.00 and a full day from \$100.00 to \$200.00. Marvin Plett second this motion. Motion carried.

4. CEO Update – Greg

Greg reported on operations, human resources, financial, Meetings/Relationships/Conferences/Boards/Media/Legal, and strategic planning which was included in the meeting packages.

5. Operations Update – Kirt Henry

Letellier Water Treatment Plant

- Oxbow is full
- The 2 new employees will start working their weekend shifts starting in June
- By mid June the plant will have one level 3, two level 2's and one level 1 operators

Morris Water Treatment Plant

- We are maintaining the pond at a lower level to our aerators at the bottom to help remove the manganese.
- Conducting a potassium permanganate trial in the next several weeks

Stephenfield Water Treatment Plant

- New operator, hired at the end of April

- The lake is full and overflowing

Distribution System

- We are putting a backup generator at the Roland reservoir, plan to be operational by the end of September
- Meter upgrades

6. **Associated Engineering**

Ken Anderson & Jeff O'Driscoll from Associated Engineering joined us for a brief presentation regarding:

- PVWC Master Plan Update Study
- 2018 Water Model & Upgrade Recommendation
- Recommendations for 5, 10, 15, and 20-year plans.

This was all included in the meeting packages.

7. **Capital Update**

Greg Archibald reported on our Morris & St. Jean project. We plan to get the St. Jean line in the ground by August, 2019. In early September, Danron will be doing the water plant piping upgrade. Pre-construction was done last week and we have divers coming in next week for valve replacement.

Our Stephenfield upgrade is currently on hold until Carman gets their funding.

We plan to start engineering for our Letellier upgrade this fall/winter which will be a cost of approx. \$6.25 million. We will be applying for government funding.

8. **Future Directions:**

Greg Archibald explained the importance of raw water storage such as our Morris water treatment plant. We currently have no capital budget to build a raw storage pond in Letellier or in Stephenfield. Additional treated water storage is also good to be planning for the future.

9. **Input on other Priorities in Municipalities**

Peter Froese – The R.M. of Stanley is putting in a booster, and the corridor reservoir has been bumped to #1 on their list of priorities

Nancy Penner – The Winkler/Morden corridor continues to brainstorm ideas regarding water supply and fire emergencies

Mervin Dueck – The R.M. of Morris is working on making Water storage a priority. Investigating in using tanks to store more water

Richard Hildebrand – The R.M. of Roland is keeping a close eye on leakage and loss of water. They found some leaks and informed users about loss (toilets, etc.), help conserve good water

Don Wiebe – The Municipality of Rhineland is currently working on pumping/reservoir in Plum Coulee

10. New Business:

List of board dates for 2020 was proposed.

11. In Camera

A motion was moved by Charles Scharien that we go “in camera”, Paul Gilmore seconded this motion. Motion Carried.

Huntley Knox moved that we go out of “in camera”, Charles Scharien second this motion. Motion carried.

12. Next Meeting September 13, 2019: Quality Inn, Winkler 8:30-10:30

- proposed budget for next, wage proposal

13. Adjournment:

Huntley Knox moved and Peter Froese seconded adjourned the meeting at 11:35 am.