

**Pembina Valley Water Cooperative Inc.**

**Board Meeting**

May 22, 2020 at 8:30 a.m.

Conference Call

**Present:**

Don Wiebe	Municipality of Rhineland
George Gray	R.M. of Dufferin
Curt Letkeman	Town of Altona
Dennis Weiss	Municipality of Emerson-Franklin
Paul Gilmore	R.M. of Montcalm
Nancy Penner	City of Morden
Mervin Dueck	R.M. of Morris
Trevor Thiessen	Town of Morris
Peter Froese	R.M. of Stanley
Travis Reichert	R.M. of Thompson
Marvin Plett	City of Winkler
Brent Owen	Town of Carman
Greg Archibald	PVWC
Edwin Barnuevo	PVWC
Kirt Henry	PVWC
Andrea Teichroeb	PVWC

**Absent**

Charles Scharien	R.M. of Grey
Richard Hildebrand	R.M. of Roland

**1. Call to order:**

Don Wiebe called the meeting to order at 8:32 a.m.

**2. Approval of Agenda:**

George Gray moved to approve the agenda as presented. Marvin Plett seconded the motion. Motion carried.

**3. Approval of Minutes:**

A motion was made by Brent Owen, second by Marvin Plett to approve the minutes of the February 21, 2020 Annual Meeting Minutes. Motion carried.

Marvin Plett made a motion to approve the minutes of the Executive Committee Meeting on May 14, 2020. The motion was second by Peter Froese. Motion carried.

A motion was made by Curt Letkeman, seconded by Marvin Plett to, approve the minutes of the Audit Committee Meeting on May 14, 2020. Motion Carried.

**Another motion was made by George Gray, to approve the Stephenfield Water Treatment Plant chemical room upgrade for spending up to \$600,000 (if required). Peter Froese second this motion. Motion carried.**

**4. CEO Update – Greg Archibald**

As highlighted in the meeting package:

- The three water treatment plants and office have been in lockdown since March 17 due to the COVID-19 pandemic.
- The “Manitoba/Canada Job Grant” operator training occurred in February 2020 and was hosted by Cartier Regional Water Coop. We received a \$28K (80%) from the Job Grant for this training.
- Greg had a meeting with Minister Reg Helwer and MLA Josh Guenter to discuss approval for the ISIP application for federal funding of the Letellier Treated Water Reservoir and Raw Water Pumping System. We are hopeful for a fall funding announcement.
- PVWC continues to support the Boyne Valley Initiative and Assiniboine Pumping Project. A new Water Planning Process being led by the Ministry of Agriculture and Resource Development is in progress.
- The Morris upgrade project is substantially complete. A few outstanding items are planned to be complete by this summer, having been delayed by the COVID-19 pandemic. It has been decided to install a 4<sup>th</sup> MF skid in Morris. This project will be complete by the summer of 2021.

**5. Operations Update – Kirt Henry**

**Letellier Water Treatment Plant**

- The Anionic polymer trial went well and has ended. It performed better than our current polymer in cold water. We plan to continue with it next winter full scale if possible.

### **Morris Water Treatment Plant**

- Working with Pall to improve MF performance and increase cleaning efficiencies.
- Working on cleaning up deficiencies and smaller details left over from the project.

### **Stephenfield Water Treatment Plant**

- As of June 1<sup>st</sup>, we will be back to full staff.
- Flushing on the Stephenfield system this spring and went very well. The operators have done a good job with manganese removal.

### **Distribution System**

- Locations for the generators at Rhineland and Stanley booster stations are being chosen for installation. Meter replacements are ongoing and repairs continue.

## **6. Capital Update – Jake Fehr**

- Equipment for the Stephenfield upgrade is scheduled to arrive February 2021, we hope to have installed by March 2021.
- Flood water at our Morris Water Treatment plant has receded.
- We plan to repair a leak at the St. Jean dike.
- We are expecting government funding for our Letellier Water Treatment plant upgrade.
- PVWC is working with the Town of Carman to build a reservoir and install piping upgrades.

## **7. New Business: As Attached**

- Water Survey Input: Greg reviewed the member water usage survey that was sent out in February to each municipality.  
**\*\*Each board member follow up and verify\*\***
  - a) their domestic population is correct
  - b) their 5, 10, & 20-year predictions.
- Strategic Planning Input from Municipalities: we reviewed the short- and long-term goals with each board member.

## **8. Next Meeting September 18, 2020 from 8:30 a.m. – 10:30 a.m. – Quality Inn, Winkler, MB.**

## **9. Adjournment:**

The meeting was adjourned by Don Wiebe at 9:33 a.m.